

# GLEN LAKE COMMUNITY SCHOOLS

## Approval Form For College Credit Courses

NAME \_\_\_\_\_ DATE \_\_\_\_\_

Indicate below your current certification and Academic Major:

Provisional \_\_\_\_\_ expiration date \_\_\_\_\_

Continuing \_\_\_\_\_ Academic Major \_\_\_\_\_

Indicate below your expanded certification and/or Highly Qualified area that this course qualifies you for:

\_\_\_\_\_

Course Name & Number you are requesting for approval \_\_\_\_\_  
(Include a copy of the Course Description with this form)

College/University you will be attending \_\_\_\_\_

Semester credit hours for this course \_\_\_\_\_

Semester you are planning to take this course \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

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Approved by: \_\_\_\_\_  
Principal's Signature                      Date

\_\_\_\_\_  
Superintendent's Signature              Date

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Superintendent's Office Use

Amount Paid \_\_\_\_\_

Amount Reimbursed \_\_\_\_\_

*\* After course completion, copy of pre-approved form, cost of tuition and grade must be submitted to the Superintendent's office prior to reimbursement.*